

Conference Team – 020 7121 5123

To: Delegates, sharers and visitors
National delegate conference SOC
National Executive Council
Staff attending Conference

May 2018

Dear colleague

National Delegate Conference – first despatch
Tuesday 19th – Friday 22nd June 2018, Brighton Centre

Please find enclosed:-

- Conference document, with motions, amendments and amendments to rule
- Annual report
- Financial accounts
- Delegate credential, holder and lanyard
- A4 Voting Card (delegates and sharer 1s only)

Reasonable adjustments

Space on the floor in the main hall at the Brighton Centre will be at a premium. The deadline for requesting reasonable adjustments was 4th May 2018. If you have requested reasonable adjustments on the OCS before the deadline you will have received a response. The union will determine the allocation of limited resources. We will retain a very limited ability to respond to unexpected circumstances that affect a delegate at short notice prior to the conference.

Conference venue

The conference is being held at the Brighton Centre. Conference sessions will be held in Auditorium 1, and the exhibitions and UNIZONE will be located in the foyer.

Conference information desk

The conference information desk is in the foyer and deals with delegates' general enquiries, lost credentials and changes to delegations. The office will be open from 8.30am daily.

Credentials

You must have a current passport-sized photograph on your credentials. If you forget to bring a photograph please go to the conference information desk.

Card Votes

Card Votes will be issued to delegates from the card vote collection point located in the foyer. It will be open from 4pm Sunday 17th June and from 8.30am Monday to Wednesday. Only one delegate per delegation needs to collect the card vote booklet.

A second despatch with the remaining conference documents will be sent out in June.

Have a good conference.

Yours sincerely

Stephanie Grant
Conference & Events Manager